

MADHAV UNIVERSITY, PINDWARA (SIROHI), RAJASTHAN

(Established by the Rajasthan Govt. State Legislature Act 07 of 2014)

RULES FOR ADJUSTMENT/REFUND OF FEE

(a) ADJUSTMENT OF FEE

If a candidate after having deposited fee for admission in one course joins another course in another University Teaching Dept./Institute in the same session, as mentioned below, and is permitted to withdraw his/her candidature, fee/funds except admission-cum-registration fee already deposited by him/her for the course from which he/she has withdrawn, shall be adjusted/refunded against the fee/funds of the course he/she joins subject to the condition that the difference, if any, shall be paid by the candidate :

- (i) from a general course to another general course;
- (ii) from a general course to a professional course or vice-versa.

(b) REFUND OF FEE

If a candidate withdraws from the course/programme in which he/she was admitted in the University Teaching Departments/Institutes/Colleges maintained by the Madhav University, the Tuition Fee only + Caution Money (without deductions), if any, to the candidate will be refunded as per following rules:

Sr. No.	Point of time when application of refund of fee is served	#Percentage of Refund of aggregate fee	Remarks
1.	On or before the formally-notified last date of admission/Start of classes.	90%	10% of the aggregate fees will be deducted as processing charges from the refundable amount as per the clause 4.2.4 of the UGC Notification dated December, 2016.
2.	Not more than 15 days after the formally-notified last date of admission/start of classes.	80%	20% of the aggregate fee will be deducted from the aggregate fee.
3.	More than 15 days but not less than 30 days after the formally-notified last date of admission/start of classes.	50%	50% of the aggregate fee will be deducted from the aggregate fee.
4.	More than 30 days after the formally-notified last date of admission/start of classes.	00%	No fee will be refunded.

Note :

In case of demise of a candidate during the period as per point no. 1, 2 and 3 above, the application of withdrawal of admission and refund of fee is to be submitted by the parents/guardian of the candidate and the fee will be refunded without any deductions.

Formally-notified last date of admission is the date of display of the Final List in the Dept./ Institute/college/Start of classes.

Fee will be refunded to the eligible candidate who are covered the above criteria given at Sr. No. 1 to 4 within 30 working days from the date of closure of admission of that academic session. In the courses, which are also governed by AICTE rules, application of refund of fee will not be admitted after 10th of August as last date for completing the admission process is 15th August.

The rates of remuneration/honorarium and the rates for issue of various documents to the students:

S.No.	Remuneration	Rates
01	Paper-setting (Theory)	Rs.750/- per paper
02	Paper-setting (Practical)	Rs.100/- per paper
03	Evaluation of Answer Book Theory	UG Rs.10/- & PG Rs.15/- per copy (minimum of Rs.100/-)
04	Evaluation of Answer Book Practical	Rs.5/- per candidate (minimum of Rs.100/-)
05	Evaluation of dissertation of all P.G. Courses	Rs.150/- per dissert. (minimum of Rs.500/-)
06	conduct of viva-voce test for all PG Courses	Rs.150/- per candidate (minimum of Rs.500/-)
07	Evaluation of Ph.D. thesis	Rs.1000/- per thesis
08	Conduct of Ph.D. viva-voce	Rs.1000/-
09.	Travel by Car/Taxi	Rs.10/- per k. m.
10	Daily Allowance	Rs.300/- & Rs.200/- as per entitlement.
11.	Remuneration for External members for attending University Selection Committee/Governing Body/ BOM/AC/BOS/any other meetings	Rs.1000/-
12	Guest Faculty/Extension Lectures	Rs.1500/- per lecture of one hour duration
Cost/Charges		
13	Admission-cum-Registration Charges, at the time of admission only	Rs.2500/-
14.	Provisional Certificate/degree certificate	Rs.3000/5000 respectively
15.	Issue of Migration Certificate/Transfer Certificate/Duplicate DMC/Character Certificate/ Confidential Result/Transcript fee etc.	Rs.2000/- each
16.	Correction in University Documents, if pointed out within 3 months from the date of issue and mistake is on the part of University.	Rs.1000/-
17.	Change of course after admission not later than 30th September of the year.	Rs.1000/-
18	Change of course specialization after passing 1st year, if otherwise eligible as per rules	Rs.2000/-
19.	Examination Fee	Regular: Rs.1750/- Reappear: Rs.1000/-per paper/Rs.3000/- full papers
20.	Re-evaluation Fee	Rs.1500/- per copy
21.	Evaluation fee for dissertations of all PG Courses	Rs.2,000/-
22.	Evaluation fee for Ph.D. thesis	Rs.25,000/-
23.	Cost of all type of forms & Duplicate Identity Cards (Except Prospectus)	Rs.100/-

