



General Instructions and course work schedule for all Ph.D. students

1. U.G.C has issued fresh Ph.D. regulation 2016 known as "University Grants Commission (Minimum standards & procedure for award of M.Phil. / Ph.D. Degrees) Regulations, 2016. You are required to go through the fresh U.G.C regulations so as to acquaint yourself with the latest norms, rules, procedures & regulations as laid down in "The gazette of India" notification regarding M.Phil. / Ph.D.
2. Minimum duration shall be three years (six semesters) from the date of Registration as per U.G.C new Regulations July 2016.
3. Ph.D. course work shall be of six Months duration & shall commence w.e.f 01.02.2017 Course work classes shall be conducted on all working days of the University. You are required to attend these classes regularly & punctually. The time table of the classes shall be displayed on the Notice Board.
4. Course work classes shall continue during Vacations and Weekends. You are advised to attend the classes during vacations & weekends to compensate your short fall in attendance.
5. Course work shall consist of three Papers
 - i. Research Methodology
 - ii. Quantitative Techniques
 - iii. Computer applications
 - iv. Research Ethics & critical review

The syllabus of the above four papers can be obtained from the office of the Dean (Research) and can also be downloaded from the Ph.D. Guidelines given on the University web-site.

6. At the end of the course work of six months, the course work examination of the above given your papers shall be held in the last week of July, 2017. The scholars are required to obtain a minimum of 55% marks in the course work examination in order to be eligible to continue in the programme & submit the Thesis.
7. The scholars, who qualify the course work examination, shall be required to appear before the Research Committee and submit their topic and synopsis. The committee may approve / reject / amend the topic and /or synopsis. After the final approval of the topic and synopsis by the R.D.C you may proceed for the research work.
8. The scholars are required to prepare their thesis work by the end of fifth semester. Prior to submission of thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee, which shall be open to all the faculty members and other research scholars. The feedback & comments obtained from them should be suitably incorporated into thesis in consultation with the Research Advisory Committee.

9. Six monthly review meetings shall be held at the end of each semester & each scholar shall have to submit the progress report enunciating the research work done during the preceding six months.
10. As per U.G.C regulations, 2016, Ph.D. scholars must publish at least one research paper in refereed journal and make two paper presentations in conferences / seminars before the submission of their thesis for adjudication and produce evidence for the same of presentation certificates and / or reprints.

11. Revised fee structure (after issuance of U.G.C New Regulation July 2016)

- a. Entrance test fee **:- Rs. 1000 /-**
- b. First semester fee (To be paid at the time of admission in the University) **:- Rs. 45000 /-**
- c. Second semester fee (To be paid at the end of the course work after declaration of result of course work exam) **:- Rs. 45000 /-**
- d. Third semester fee (To be paid at the time of annual review meeting after the expiry of one year) **:- Rs. 45000 /-**
- e. Fourth semester fee (To be paid at the end of one & a half years after Registration at the time of mid-term review meeting) **:- Rs. 45000 /-**
- f. Fifth semester fee (To be paid at the end of two years of Registration at the time of mid-term review meeting) **:- Rs. 45000 /-**
- g. Sixth semester fee (To be paid at the end of two and a half year of Registration at the time of Pre- Submission Seminar) **:- Rs. 45000 /-**

Note: If the scholar fails to submit his/her pre- submission thesis and give presentation in the seminar at the end of sixth semester (three year after Registration), an additional late fee of **Rs. 10000/-** per month shall be charged for subsequent months.



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